



**Sophie's Mind Tutorial Center**

## **Privacy Notice**

Last updated: July 2020

Sophie's Mind Tutorial Center values your privacy and assures that all your information will be kept in utmost confidentiality and will only be used for Center purposes only, in accordance to the Data Privacy Act of 2012. By continuing your subscription to our e-newsletter, you agree to the collection and use of information in accordance with this notice.

### **Information Collection and Use**

To serve you and your child's tutorial needs at best, we will ask you to accomplish our Inquiry and/or enrollment forms. Certain identifiable information of your child such as his/her name, age, birthday, school attended; your contact details which includes, but is not limited to your name as the parent of the child, that can be used to communicate and process inquiry/enrollment/placement, will be provided. Submission of these forms either in digital or in person automatically subscribes you to our contact list. For more information, kindly read 'Communications'.

### **Communications**

Your contact information will be used to contact you through our e-newsletters, social media and other promotional marketing. Should you wish for selective subscriptions from our communications, kindly inform us.

### **Cookies**

Our website does not collect any of your browser's cookies.

### **Changes To This Privacy Notice**

This Privacy Notice is effective as of July 2020 and will remain in effect except with respect to any changes in its provisions in the future. We reserve the right to update or change our Privacy Notice at any time. Your continued patronage of our tutorial services after we post any modifications to the Privacy Notice on this page will constitute your acknowledgment of the modifications and your consent to abide and be bound by the modified Privacy Notice.

If we make any material changes to this Privacy Notice, we will notify you either through the email address you have provided us, or by placing a notice on either on our website or Facebook page.

### **Contact Us**

If you have any questions about this Privacy Notice, please contact us at [sophiesmind\\_tutorial@yahoo.com](mailto:sophiesmind_tutorial@yahoo.com).